

GUIDELINES FOR ARTIST SUBMISSIONS

1. 5 images in jpeg format, 3200 ppi on the longest side, named by number, e.g. 1.jpg, 2.jpg etc. Sculpture can include 1 additional view per piece, IOW 10 images in total. Paintings or 2 dimensional works should be cropped to inside frame.

2. Caption sheet in strict format, 1 artwork per line, comma separated:

image #, TITLE (ALL UPPERCASE), artist (Title Case), medium (all lower case), size (h x w x d inches), copyright ©date

3. Biographical summary and Artist Statement.

4. Resume/CV. Include website url, studio address.

Text submissions (captions, bio/statement, resume/cv) should be in PDF format. If materials are being submitted for a scheduled exhibition, then materials must be submitted a minimum of two weeks before exhibition opening.

Submit all required materials without additions to: rick@rickleonardgallery.com